



Learning Resource Center and Library  
Christian University of Thailand

Form  
(Form : FM)  
Order Form

Code : FM-LRCL-001

Issued : July 11, 2016

Revised edition : 03 หน้า : 2

No. ....

Purchase request Book / eResource for Course Name.....Dept. ....

| No.   | Title | Author | Year | No. of Copies | Price | Total | Course Code | Remarks |
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| .....                 | 1. Dept. Head         | 2. Dean               |
| .....                 | .....                 | .....                 |
| .....                 | .....                 | .....                 |
| Signature .....       | Signature.....        | Signature.....        |
| Date...../...../..... | Date...../...../..... | Date...../...../..... |

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| 3. Librarian                         | 4. Director of LRCL                  |
| .....                                | .....                                |
| .....                                | .....                                |
| Signature..... Date...../...../..... | Signature..... Date...../...../..... |
| (Ms. Kantawee Duangpoon)             | (Ms. Nipun Talhagultorn)             |

5. Record of Budget Section

Budget Year ..... ☐ Total Budget ☐ Additional to Budget Budget Group.. ..

Amounts.....Bath Used.....Bath Balance.....Bath

Signature of Staff...../...../..... Signature Acting Assistant to the President Financial Management ..... /... /...

|                                      |                                                            |
|--------------------------------------|------------------------------------------------------------|
| 6. Head of Department of Supply      | 7. Comment of Vice President Division of Assets Management |
| .....                                | ( ) Approve ( ) Please Consider                            |
| .....                                | Item ..... Price..... Bath                                 |
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| Signature..... Date...../...../..... | Signature..... Date...../...../.....                       |
| (Ms. Thitirat Jandara)               | (Mr. Urit Jaengcharoen)                                    |

8. President

( ) Approve ( ) Not Approve

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(Asst. Prof. Dr. Janjira Wongkhomthong)

President, C.U.T.

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