



Learning Resource Center and Library
Christian University of Thailand

Form
(Form : FM)
Order Form

Code : FM-LRCL-001

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No.

Purchase request Book / eResource for Course Name.....Dept.

No.	Title	Author	Year	No. of Copies	Price	Total	Course Code	Remarks
Total								

.....	1. Dept. Head	2. Dean
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Signature	Signature.....	Signature.....
Date...../...../.....	Date...../...../.....	Date...../...../.....

3. Staff
.....
.....
Signature..... Date...../...../.....
(Ms. Kantawee Duangpoon)

4. Head of LRCL
.....
.....
Signature..... Date...../...../.....
(Ms. Nipun Talhagultorn)

5. Record of Budget Section
Budget Year Total Budget Additional to Budget Budget Group.. ..
Amounts.....Bath Used.....Bath Balance.....Bath
Signature of Staff...../...../..... Signature Assistant to the President Financial Management

6. Head of Department of Supply
.....
.....
Signature..... Date...../...../.....
(Ms. Thitirat Jandara)

7. Comment of Vice President Division of Assets Management
() Approved () Please Consider
Item Price..... Bath
.....
Signature..... Date...../...../.....
(Mr. Urit Jaengcharoen)

8. President
() Approved () Not Approved
.....
.....
(Asst. Prof. Dr. Janjira Wongkhomthong)
President, C.U.T.
...../...../.....